

Acknowledgement of Roadway Work Zone Safety Training

All required training resources are available on-line on the OSU Environmental Health and Safety (EH&S) safety training website (<http://oregonstate.edu/ehs/>) or at the websites shown.

Instructions:

1. If needed, an electronic version of this document with active web links is available at: <http://web.engr.oregonstate.edu/~gambatej/>
2. Selected safety instructions and standard operating procedures (SOPs) that apply to roadway work zones are listed to the right. The documents can be found in the OSU Safety Instruction Library at the following link: <http://oregonstate.edu/ehs/safety-instructions>.
3. Employee: Read the safety instructions / SOPs carefully and review them with your supervisor or department head before exposure to potential hazards in the workplace, if needed.
4. Employee: Indicate that you have read the safety instructions / SOPs, and completed each activity if applicable, by writing your **initials in the space provided**.
5. Employee: If there are additional safety instructions / SOPs that you have read, write the title in the Other category along with your initials.
6. The safety instructions / SOPs listed address general safety guidelines. Many roadway work zones require additional training for unique, potentially hazardous site conditions, equipment, and operations. *Employee: See additional training specific to roadway work zones described below and on next page.*

	Safety Instructions / SOPs	Initials
1.	Crane and Hoist Safety.....	_____
2.	Elevated Work Surfaces	_____
3.	Eye and Face Protection	_____
4.	Forklift Safety	_____
5.	General Safety Awareness.....	_____
6.	Glove Use	_____
7.	Hazard Identification and Control	_____
8.	Head Protection	_____
9.	Hearing Conservation	_____
10.	Heat Stress	_____
11.	Motorized Transport of Employees	_____
12.	Physical Labor Safety	_____
13.	Personal Protective Equipment (PPE) ..	_____
14.	Safety Footwear Program.....	_____
15.	Unsafe Conditions: Top Ten.....	_____
16.	Other:.....	_____

Fieldwork Safety – Initial each item after you have reviewed the documents

_____ Review the information on the following website: <http://ehs.oregonstate.edu/fieldwork-safety>

Job Hazard Assessment and Emergency Preparation (Required for all employees) – Initial each item after you have reviewed the documents.

_____ Know how to complete the Job Hazard Analysis/Assessment and Personal Protective Equipment (PPE) Recommendation forms:

- http://oregonstate.edu/ehs/sites/default/files/pdf/JHA_Worksheet.pdf
- http://web.engr.oregonstate.edu/~gambatej/job_hazard_assessment_form.pdf

_____ Know OSU information regarding emergency response and how to report accidents:

- http://oregonstate.edu/ehs/sites/default/files/pdf/si/accident_incident_reporting_and_investigation_si.pdf
- <http://fa.oregonstate.edu/publicsafety/campus-security-services/oregon-state-university-emergency-response-information>

Additional Training Specific to Roadway Work Zones – Page 2 contains additional training required specifically for roadway work zones.

1. Employee: Initial each item upon completion of training, or mark an “X” for any items that are not applicable.
2. Employee: Acknowledge ALL completed training by signing and dating Page 2. Return completed and signed form to your Supervisor.
3. Supervisor: Acknowledge Employee’s completed trainings by signing and dating Page 2.
4. Supervisor: Place this completed form in the Employee’s departmental personnel file.

Roadway Work Zone Safety Training – The following training is **required** for OSU employees who will be working in roadway work zones. All training should be completed before working in a roadway work zone. Employees should initial next to the training that has been completed. Additional training may be required based on the specific work conducted and roadway work zone conditions.

- _____ Goal One: A Safe Return Each and Every Day - Video (http://www.youtube.com/watch?v=iz_fde-xtxc) (13 min.)
- _____ Goal One: A Safe Return Each and Every Day - Manual (http://www.oregon.gov/ODOT/Programs/ResearchDocuments/304-731_Goal_One.pdf)
- _____ Work Zone Hazards Awareness Handbook (<https://www.osha.gov/harwoodgrants/grantmaterials/fy2008/sh-17795-08>)
- _____ OregonDOT – It Can Be a Dangerous Job (<http://www.youtube.com/watch?v=yEGkceNmqa>) (4 min.)
- _____ Student Roadside Safety Training (http://www.youtube.com/watch?v=cOmh_8aiud4) (11 min.)
- _____ Norton Road Construction Work Zone Safety (<https://www.dailymotion.com/video/x2zanuz>) (15 min.)
- _____ PublicResourceOrg – One Step from Death (<http://www.youtube.com/watch?v=Lx53sAiZLeM>) (11 min.)
- _____ Roadworkers Safety – Silence is Consent (Part 1) (<http://www.youtube.com/watch?v=oAvrFYkP3P0>) (7 min.)
- _____ Roadworkers Safety – Silence is Consent (Part 2) (<http://www.youtube.com/watch?v=j0Os9wxZKog>) (5 min.)

Other Safety Training Opportunities – The OSU Environmental Health and Safety (EH&S) Training Events Calendar is available at: <http://oregonstate.edu/ehs/training/calendar>

Additional Safety Training Materials – Additional training documentation can be found on the OSU Environment Health and Safety (EH&S) Safety Training webpage at: <http://ehs.oregonstate.edu/training>.

Safety Concerns – If the employee has some safety concerns regarding the work that he/she is doing, employee needs to inform his/her supervisor as soon as possible. Supervisor is required to improve the conditions. If the employee has any questions regarding the training material given above, supervisor is responsible for answering all questions. Employees do not have to (and should not) sign this form or initial the items listed above if they do not completely understand the content.

Certification – As indicated by my initials and signature, I have completed the training listed above. I understand its meaning and intent, and I will seek additional information and training from my supervisor, as necessary, in the future. I assure my co-workers and supervisor that I accept and will apply this training to my work.

Department (print/type)

Employee Name (print/type)

Supervisor Name (print/type)

Employee ID Number (print/type)

Signature of Supervisor

Date

Signature of Employee

Date