



CRESCENT VALLEY ROBOTICS TEAM 955

CORVALLIS, OREGON

955 E.C. Meeting Minutes
10/18/11

Present: Will, Ginny, Kevin, Melinda, Mike, Jim, John*. *Scribe.

1. NASA Grant. Consensus to move forward with this grant. Contacts were clarified. JG is thinking about a grant writing sub team.
2. Girls for Science Grant. **Melinda** reports that this project has stalled. **Jim** volunteered to work with **Melinda, Kelly** and **Cathy** to take this to completion in November. EC brainstormed questions to apply before and after the presentation.
3. Budget discussion. This was a passionate discussion. A detailed proposed budget was submitted in draft form. Current income is about \$30K. Proposed budget is about \$45K. **Melinda** and **Will** and **Mentor** group will bring back a budget at the next meeting. *JG suggests* after the meeting that the budget be a standing agenda item. JG heard consensus to adjust budget:
 - A. Bring current budget expenses in line with income.
 - B. List and subsequently rank order beneficial expenses, and adjust budget to accomplish those wishes going forward. Fundraise for those specific items.
 - C. Add expenses: scholarships, meals at regionals, emergency meals, housing scholarships. Note, scholarship expenses will be matched on both sides of the budget, right? Scholarship as expense should be drop to registration as income.
4. Meals plan. There is a concern whether team meals will be logistically reliable given larger team (larger meal budget, both time and money). **Not sure who** the parent volunteers working on this might be. The questions are whether last year's model will fit this year's larger team, or whether process changes should be considered by the suppliers for this product. The other question (**JG** is owning this) is whether we can fund emergency meals from a CPSF fund, rather than straight out of pocket expense from Kevin, et al.
5. Size of EC/Parent involvement. Coach Will expresses concern about needing to get more parents involved than the current EC. We need to contemplate enhancing delegation and recruitment among the parent volunteers. We can discuss the size of the EC further. The down side of a larger EC is longer meetings without necessarily having more action. **ALL**: let's take Will's concern seriously by looking for ways to involve all parents on various sub-teams.
6. Fund raising concern. Questions remain about how to leverage fund raising effectively this year and for years to come. JG volunteers after the meeting to do the following: (a) develop a fund

raising activities list (it is getting complex, folks); (b) include developing a fund raising sub team and grant writing sub team; (c) include a plan to leverage every cooperate contact; (d) offer fund raising report as a standing agenda item for EC.