



# CRESCENT VALLEY ROBOTICS TEAM 955

CORVALLIS, OREGON

## EXECUTIVE COMMITTEE, CV ROBOTICS

Minutes (and early f/up), 5/3/12, 19:00-21:20 hr.

Next Meeting: May 15, 19:00

Present: Cathy P., Ellisa P., Ginny R., Kevin G., Melinda L., Mike B., Tim B., Will R., John G.

1. *Election of EC Candidates.* This process involved vetting with the candidate on 'goodness of fit,' discussion at EC, and a 2/3 majority requirement. Bill Dunn and Eric Skillingstad will join the EC. Sue Kobold's interest was met with a motion to accept and tabled, pending\* vetting by Melinda or another member of the EC and return to the next EC meeting for discussion. There was consensus agreement on keeping the EC membership at 10 persons, and looking for freshman parents as we go through the fall (bit of a conflict in those two goals, TBA later). **ACTION\***: John is contacting the new EC members, getting their preferred contact info, getting the EC calendar and past minutes to them. Ginny and Kevin, please stay on the EC as voting members through graduation.
2. *Organization Chart:* Detailed discussion on positions. This was largely outlined in the last minutes. An organization chart was marked up, primarily by the mentor reps on the EC. Tim talked a little more about his vision of Scope and Schedule Manager, endorsed by Cathy; there was consensus agreement, realizing the position may not be filled. Mike spoke to a broader vision with curriculum for "programming" → Computer Engineering. **ACTION:** Will graciously agreed to convert the organizational chart to the new version. **QUES:** Do we need to consider how to message the organizational chart to the students, email vs meeting, maybe both. Consider a short business meeting with the students at the end of year celebration?
3. *Student Leaders:* Selection got a little stuck, and will move forward as broadly outlined in previous notes. Several critical positions have multiple applicants, and some are unfilled. **ACTION:** Kevin, Will and Ginny have graciously agreed to vet those applications. They will work together, with possible input from this year's core student leaders, to select the first round of leaders. Managers will be interviewed. There may be some internal recruitment to unfilled positions. They will report at next EC. John will share this timeline with students. **QUES:** Selection people...would you let us know if you need help?
4. *Upcoming Team Activities:*
  - a. *NW Youth Career Expo, May 7-8.* Detailed discussion about student involvement, with concern for field trip process, parent availability and student disappointment. There was consensus agreement, with regrets to abandon this project given late notice and difficulty following field trip policy. This was already conveyed by John to Tara, representing FIRST. Tara indicated she would make other arrangements and she understood. There was minimal discussion on making the field available to FIRST. **ACTION:** Melinda graciously agreed to guide next activity manager through the

administrative check list for future events. John called Suyang, Activities Coordinator after the meeting; he will let the other students know. He expressed concern that there would be retribution from FIRST against CV Robotics. John reassured him that seemed highly unlikely.

- b. *OSU Engineering Expo, May 18*: Consensus agreement on setting up a booth and static display at this open house event slated for 11a – 4p. Students will attend on an informal basis, getting permission from their parents who will provide school excuses and transportation, attending those parts of the event that their time allows. **ACTION**: John will notify students of this schedule. Tim and Mike have graciously agreed to be EC leads on the event.
  - c. *Mountain View Science Fair, May 24*: CV Robotics will supply a field and robot for this middle school science fair, an after school event, provided we have an EC leader for the event. **ACTION question**: Who are the EC leads on this event? Will be facilitating contact information.
  - d. *End of year banquet, TBA*: Primary purpose is to gather, celebrate, cord the Srs., thank the Mentors. **ACTION**: Elissa graciously agreed to lead this effort, and will work on securing a venue and date. Announcement to team, TBA.
  - e. *FIRST Force, May 10*: **ACTION**: Mike has graciously agreed to be the 955 representative for this group.
5. *Mentor Corner*: Tim shared his vision of a paradigm shift from student lead, to mentor-guided design and development. This may involve preseason curriculum and build projects. There was a sense that such a shift may enhance the mentor experience and project success. The importance of maintaining balanced with student driven creativity, leadership and experience with failure was also discussed. Mike spoke to his vision of computer engineering. We discussed the process of recruiting and vetting new members briefly. The business mentors may share a similar vision. **ACTION**: There was majority approval to go forward deliberately with this vision.

Additional items for email update or next EC: flower sales report; Tim and John will review the safety contract and processes with Mr. Baldwin and report back.