



CRESCENT VALLEY ROBOTICS TEAM 955

CORVALLIS, OREGON

Robotics Executive Committee Meeting

8-21-2012

Attendees: Melinda Lind, Elyssa Parnon, Jim Bowey, Cathy Peltier, Mike Bailey, Tim Brumbaugh

MINUTES REVIEW 7-17-2012

There will be no DOE grants this year. Last year this was 6 to \$7,000 and paid for registrations in Portland.

Question about ethnicity on Student form. This is a requirement for scholarships and grants.

Cathy to send John's comments on scholarships to EC for all to review.

DEBRIEFS

Potluck was a success. Great location, perhaps too much work for one family. John did donation in kind. Next year more focus on kids meet and greet. Try to get the new and returning members more involved or mingling

Tee Shirt Canon: Purchased 2 scuba tanks, spent 370.00 A report will come later in meeting.

Car Wash Net of \$864.13. Cathy to buy large bin for supplies so we can store and have ready for next year. Excellent community response.

NEW BUSINESS

Cash Accounting. Make this a regular report for each EC meeting. Discussion around \$700.00 in Foundation safe and how much should we have on hand? Tim suggested \$300.

Jim and Melinda to discuss/follow up on Budget, Expenditure report and Balance reviews.

Registration Forms and Sub Forms Revise opening page and welcome page to include historical volunteer requirements/expectations.

Discussion around mentors, and agreed that we would state the purpose was to Pay Forward to those who inspired our lives.

Returning members--minor changes, Melinda to circulate

Travel Coordinator. Need to develop succession plans for all key volunteer positions to ensure smooth hand-off and program continuity.

Newsletter /Letter Writing: Discussion What is best way to reach out to sponsors, alumni. Newsletter has more potential, and can be used as a fund-raising communication tool as well.

Grant Report--Need to recruit a Grant-writer out of new members/returning members --
Makes a difference

Discussion on Volunteer and fundraising expectations. Flower baskets were a success
but should make the \$150.00 a requirement for each family?

Team Size

2011-- 55 students at start 8 dropped out. Had 47 competed 43 met the hours
requirement. There were 22 new members last year, including 15 freshmen.

2012--32 Returning, 16 new email addresses in response to email requesting same. There
were more that signed up but won't know until the meetings how many students will join
and how large the team will be. Too large and it gets unmanageable. Agreed that we have
to reach out to all students via Listserv.

Study Hall--New school hours present a challenge Monday Wednesday, Friday school
gets out 2:30 Tuesday/Thursday @ 3:00

Discussion was to add a 2 hr Study hall to the Volunteer form.

Jim expressed hope that we get new mentors along with the new students.

Meeting Dates and Times

September 15 @ 10:00am

September 19 @ 7:00 pm.

Fiscal year discussion. Agreed that it should run Sept 1 thru August 31.

TEE SHIRT CANNON UPDATE

Tim commented on design approach where the group decided to work off Bunny Bot
frame instead of creating new platform. Making good progress and plan on using
materials on hand.

KEYS Jim needs to have a full set of keys. Tim to assist.

FIRST FORCE HP VOLUNTEER DAY Thursday September 13. Timing during school
day creates challenges. Possible source of new mentors. More at next meeting

SHOP STORAGE Will is lead on this, and we will have to start working with Mark
Baldwin. The issues are Tools, Schedule, Storage and Replacing missing tools. We
should involve Cheri in these discussions. and the agenda for the meeting should be
developed in advance and sent to her for review.

John to review agenda prior to contacting either Cheri or Mark Baldwin

Meeting adjourned. with discussion on next meeting agenda topics

Tee Shirt Cannon update

Discussion with Cheri

Mark Baldwin Agenda

Budget Jim to meet with Cheri and then with a small group from Executive
Committee

Jim to present ideas on Executive Committee meetings, similar to Town Hall meetings.

Computer Access