



CRESCENT VALLEY ROBOTICS TEAM 955

CORVALLIS, OREGON

CV Robotics Executive Committee Meeting

Sept. 4, 2012

Present: Cathy P., Mike B., Bill D., Tim B., John G., Jim B., Melinda L., and Eric S.

Facilitator: Cathy P.

1) Standing Agenda Items

- a) Finance Update: Melinda gave a preliminary estimate of cash accounting. A final accounting may be available at the next EC.
- b) Mentor Update: Discussion about upcoming mentor meeting next week. Jim is calling a meeting with the veteran mentors. Goals are to discuss “what did we learn,” mentor roles, team mission, team goals. New mentors are welcome to come and learn. **ACTION:** Jim will send notification of meeting times. Mentors who also serve on the EC will report back recommendations for EC role.
- c) FIRST Force Report: No interval reports. Discussion regarding upcoming FIRSTForce events, including coordinating building the scrimmage field.

2) Old Business

- a) Registration mailings: Information was mailed Friday. 15 Recruits have given mailing addresses.
- b) Closing items on summer events. Group discussion regarding setting the summer schedule and student project managers by end of school. **Cathy** will add summer scheduling comments to the EC calendar.
- c) T-shirt cannon: Jim and Tim described the project. Current range of 125-150 ft affected by variables in packing t-shirt. There is active progress with the project. The project is ready for marketing, and will deploy when it is safe to do so. We are learning a lot about integrating team activities. The Athletic Director and Cheer Squad have expressed enthusiasm. **ACTION:** Jim will invite the business side to assess and develop the business side of the cannon.

3) New Business.

- a) Registration meeting planning: Melinda lead a discussion regarding the parent guardian information. Meetings are Saturday, 9/15/2012, at 10:00 am, and Wednesday, 9/19/12 at 7:00 pm.
 - i) Parents:
 - (1) Financial Review focusing on expenses by Melinda.
 - (2) Discussion about the study hall availability. Decision defaulting to no study hall pre-season. Will consider frequency of study hall during the build season dependent on parent volunteer resources. Consider alternatives such as in-home study halls as well.

- (3) CPR/First Aid training needed when students are in the shop. We have 5 CPR/First Aid training licenses. Jim B., Mike B., Tim B. will be trained. Others may want to be trained, starting with mentors who are interested in a two year commitment.
 - (4) Tim will give information about mentoring at the meeting.
 - (5) John will discuss fundraising, grants, obligations of flower sales. If available (call). Expenses are offset by value of the program.
- ii) STUDENTS:
- (1) Jim will speak to team goals.
 - (2) [I'm not sure we discussed this, but we should also present student obligations and behavior contract. Should mention safety check off, particularly in the shop.]
 - (3) Discussion about study hall availability. See above.
 - (4) Cathy has a copy of season and date summary, and will work with Jim on presentation.
 - (5) Student leaders introduction
- 4) Next Meeting: Sept. 18, 1900-2100 hr. Future topics (also refer to the EC calendar).
- a) Discussions from Cherie (including an account, contract, 4th set of keys).
 - b) Mark Baldwin and shop org.
 - c) Budget 2011-2012, then 2012-2013. Jim to meet with smaller group.
 - d) Computer Access.
 - e) Corporate sponsorship.
 - f) Recruiting / partnering for EC replacements.

Respectfully submitted,

John Gotchall