

## Exam Policies

The proctor may reassign your seat at the beginning or at any time during the exam.

Your web browser must occupy the full screen at all time. You are not allowed to open any app (even a calculator app) or any extra tab/window other than the exam tab.

Your laptop screen must be bright enough for the proctor to see your on-screen activities without difficulties.

Using a phone or any unauthorized assistance while the exam is in progress, whether inside or outside of the classroom, is prohibited.

If you need to leave the room for any reason, you must first obtain the proctor's permission. If the proctor is not present in the room and you want to leave, you must wait until he/she comes back. If you finish your exam, you must notify the proctor immediately. He/she will then ask you to log out of the exam and close your browser.

Violation of any of the above policies is considered as cheating and may result in a score of zero.